



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY
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14 July 2008

DEPARTMENT ORDER

No. 2008- 0148

SUBJECT: Guidelines on the Utilization of the Sub-Allotment from the funds of the Tuberculosis Control Program for the conduct of Training / Workshop on Strengthening TB Laboratory Network by the RITM- National TB Reference Laboratory (RITM-NTRL)

I. Rationale:

Tuberculosis is the number one (1) killer among communicable diseases in the Western Pacific Region. According to WHO, around 2million people in the region and 9 million people worldwide develop the disease.

Facing the ominous menace of multi-drug resistant tuberculosis (MDR-TB) and the escalating HIV epidemic, TB culture which is the gold standard for diagnosis, is an essential step in identifying MDRTB. It is rising due in large part to the widespread misuse of anti-TB drugs.

Latest Drug Resistance Survey (DRS) Study in the Philippines (2004), showed that MDR TB accounts for 4.4% among new smear positive cases and 20% for re treatment cases.

WHO recommended, that countries must develop laboratory facility and human capability to diagnose MDRTB by use of Culture and Drug susceptibility Testing (DST) methods.

Upgrading and strengthening the quality of TB Laboratories and the appropriate increase on the use of culture and DST to first line drugs may progress National TB Control Program's battle against TB.

On the other hand, policy development is the mainstream towards improved TB Laboratory management and services. With it, annual laboratory management workshop and a year end post evaluation / reviews of Laboratory management activities should be conducted in order to respond to the pressing needs of the network.

With all these needs, NTRL will be conducting the following activities to strengthen TB Laboratory Network nationwide:

1. Baseline Assessment of TB Culture and Drug Susceptibility Testing (DST) Laboratory Network
2. Training on TB Culture and Drug Susceptibility Testing (DST) for Laboratory Network
3. TB Laboratory Management Workshop
4. Post Training Evaluation



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II. Objective

To provide sub-allotment funds for the conduct of activities under the Strengthening TB Laboratory Network and to augment funds of NTRL's operational expenses.

III. General Guidelines:

1. The Infectious Disease, NCDPC shall sub-allot a total amount of ***Five Million Five Hundred Thousand Pesos (P 5,500,000.00)*** from the funds of the **TB Control Program** for the **National TB Reference Laboratory (NTRL)** through the Research Institute for Tropical Medicine (RITM), to cover costs of the following activities:

A. Baseline Assessment

| | | |
|-------------------------------------|----------|---------------------|
| 1. Transportation and Terminal Fees | - P | 282,850.00 |
| 2. Traveling Expenses | - | 130,000.00 |
| 3. Accommodation | - | <u>115,480.00</u> |
| | P | 528,330.00 ✓ |

B. Training on Culture and DST

| | | |
|---|----------|-----------------------|
| 1. Per Diems of Participants | - P | 672,000.00 |
| 2. Transportation Costs | - | 236,000.00 |
| 3. Venue /use of Lab. Facilities | - | 125,000.00 |
| 4. Field Study | - | 20,000.00 |
| 5. Laboratory Supplies and Reagents | - | 1,385,261.00 |
| 6. Training Materials and Office Supplies | - | <u>561,739.00</u> |
| | P | 3,000,000.00 ✓ |

C. Laboratory Management Workshop

| | | |
|--------------------------------|----------|---------------------|
| 1. Transportation Costs | - P | 152,000.00 |
| 2. Board & Lodging | - | 246,500.00 |
| 3. Workshop Supplies/Materials | - | <u>6,500.00</u> |
| | P | 405,000.00 ✓ |

D. Post Training Evaluation of TB Culture & DST

| | | |
|---|----------|---------------------|
| 1. Per Diem | - P | 114,000.00 |
| 2. Air/Land Transportation and Term. Fees | - | 395,830.00 |
| 3. Gasoline & Toll Fees | - | <u>5,600.00</u> |
| | P | 515,430.00 ✓ |

E. Operational Expenses of NTRL - 1,051,240.00

GRAND TOTAL **P 5,500,000.00** ✓
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2. The Director of the RITM, shall ensure that the persons-in charge of activities and the budget/accounting division are properly informed of these guidelines.
3. The NTRL Coordinator shall ensure the submission of the Post Activity/ Technical and Liquidation Reports to the RITM Finance Division, noted/approved by the RITM Director then submit to DOH Finance Service, copy furnished TB Unit-IDO, NCDPC, DOH, Manila;
4. In the event that funds will not be completely utilized, the remaining amount shall be used for activities related to NTRL operations;
5. The expenditures from the sub-allotted funds are subject to the availability of funds and the usual government accounting and auditing rules and regulations.

By Authority of the Secretary of Health:


MARIO C. VILLAVERDE, MD, MPH, MPM, CESO II
Undersecretary of Health