



Republic of the Philippines  
 Department of Health  
**OFFICE OF THE SECRETARY**

01 February 2012

**DEPARTMENT ORDER**  
 No. 2012 - 0016

**SUBJECT: Guidelines on the utilization of the sub-allotment from the National TB Control Program funds to the Center for Health Development-Western Visayas (CHD 6) and Metro Manila for the Commemoration of the 2012 World TB Day.**

**I. Rationale:**

The National TB Control Program supports the 2012 World TB Day advocacy activity to engage partners in the fight against TB. The partnership of CHD Visayas (CHD 6) with the citizen Iloilo Coalition Against TB (CICAT), to host this year's WTB Day, simultaneously, with the CHD-Metro Manila's commemoration of the advocacy event, is a welcomed endeavor to promote public-private partnership.

For this event, the NTP will augment the cost through a sub-allotment to the CHD 6 and CHD Metro Manila to cover the necessary expenses to be incurred for the March 23 or 24, 2012 activities only.

**II. General Guidelines:**

1. The Infectious Disease, NCDPC shall transfer a total amount of **One Million Five Hundred Thousand Pesos (1,500,000.00)** from the **TB Control Funds** to the CHD 6 Western Visayas and CHD Metro Manila for the commemoration of 2012 World TB Day in March 23 or 24 2012, allocated below:

1.1 CHD- Western Visayas .....	Php 1,000,000.00
Food and Venue .....	P 408,625.00
Supplies and materials .....	59,250.00
IEC Collaterals .....	522,125.00
Gasoline .....	10,000.00

1.2 CHD Metro Manila .....	Php 500,000.00
Food and Venue .....	P250,000.00
Supplies and Materials .....	25,000.00
IEC Collateral .....	220,000.00
Gasoline .....	5,000.00

2. The fund shall cover MOOE expenses based on approved advocacy plan of activities of the region.



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

3. In the disbursement of funds, CHD 6 and CHD Metro Manila shall follow government accounting and auditing rules and regulation.
4. The said CHD's shall prepare a monthly fund utilization report with all the pertinent supporting documents to be submitted to the Finance Service.
5. In case there will be unutilized balance from the fund transferred, this office poses no objection to utilize such amount as long as it will finance TB program related activities, upon the discretion of CHD Director.

BY AUTHORITY OF THE SECRETARY OF HEALTH:

  
**BLESILDA A. GUTIERREZ, CPA, MBM**  
Director IV

Head, Internal Finance Management Technical Cluster

A small, handwritten mark or signature in the bottom right corner of the page.