



Republic of the Philippines
 Department of Health
OFFICE OF THE SECRETARY

JUN 13 2013

DEPARTMENT ORDER

No. 2013- 0068

SUBJECT: Guidelines on the Utilization of Fund Sub-allotment from the National TB Control Program to National TB Reference Laboratory of the Research Institute for Tropical Medicine (NTRL-RITM).

1. The Infectious Disease Office, NCDPC shall sub-allot funds amounting to **Fourteen Million Three Hundred Thousand Pesos (P 14,300,000.00)** classified as M.O.O.E. funds from the **National TB Control Program** to the National TB Reference Laboratory (RITM) ;

2. The amount shall be used to defray operational expenses as follows:
 - 2.1 **Travelling Expenses** P 435,000.00
 Output : Monitoring/Supervision /Evaluation Technical Reports on sites visited:
 QA centers, LPA, Gene Experts

 - 2.2 **Training and Seminars** 1,300,000.00
 Output : Documentation of Trainings conducted on
 Basic Course on LED-FM, LPA Training, Gene Expert

 - 2.3 **Support to produce the following expected outputs:** P2,596,930.00
 - Policy developed (New tools/Diagnostics)
 - Certified private DOTS Laboratories
 - DRS dissemination
 - Conduct of Advocacy to private laboratories
 - Support to hospital-based in RITM Treatment Hub
 - Support to researches of TB DOTS Hospital-based
 - Quality Data Laboratory Management

 - 2.4 **Procurement of Laboratory Reagents & Supplies** 5,870,000.00

 - 2.5 **Other MOOE** 3,098,070.00
 - Job contract 1,148,070
 - Courier for specimens 900,000
 - Calibration 225,000
 - Repairs & Maintenance 15,000
 - Facility expenses 360,000
 - Meetings. 450,000

 - 2.6 **Office Supplies** 1,000,000.00

2. The disbursement of funds shall follow government accounting and auditing rules and regulations;
3. The NTRL Head shall ensure submission of Technical Reports quarterly and fund utilization report certified correct by the accountant and endorsed by the Executive Director to DOH Finance Service copy furnished NCDPC-National TB Control Program on or before the 7th day of the month.

By the Authority of the Secretary of Health:


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Internal Finance Management Technical Cluster

