



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

FEB 03 2017

DEPARTMENT ORDER

No. 2017 - 0018

SUBJECT: Guidelines on Sub-allotment and Utilization of Funds from the National TB Program (NTP) to DOH - National Capital Regional Office (DOH-NCRO) for the Commemoration of the 2017 World TB Day

I. Rationale:

World TB Day is commemorated every March 24. This is the day in 1882 when the TB bacilli was discovered that paved the way for the search for drugs to kill the bacteria. Every year the Department of Health through the National TB Program of the Disease Prevention and Control Bureau with Philippine Coalition Against Tuberculosis (PhilCAT) conducts advocacy activities to increase awareness among the general population about the disease and encourage both the public and private sectors to join the health sector in the fight against TB.

This year, marks the paradigm shift from TB control to TB elimination and the start of the implementation of the 2017-2022 Philippine Strategic TB Elimination Plan Phase 1 (PhilSTEP I). One of the strategies of PhilSTEP is to activate TB patient, support groups, and community to access quality services.

In support to this strategy, the DOH in partnership with the PhilCAT and the World Vision Development Foundation, Incorporated will conduct the 2017 World TB Day Commemoration with the theme: "Unite to END TB" on March 24, 2017 in National Capital Region. With this, the DOH will sub-allot funds to DOH-NCR in support of the said activity.

II. Objective:

To provide guidelines to DOH-NCR in the utilization of sub-allotted funds for MOOE in support of the commemoration of World TB Day which will be held on March 24, 2017 at the Quezon Institute grounds, Quezon City

III. Coverage

This order covers utilization of MOOE funds intended for the commemoration of the World TB Day to include expenses in the preparation and conduct of the activity.

IV. General Guidelines

1. Funds from GAA 2017 National Tuberculosis Control Program budget Line Item in the amount of **One Million Pesos (P 1,000,000)** shall be sub-allotted to DOH-National Capital Regional Office (NCRO) in support of the conduct of the World TB Day activities on March 24, 2017.

VI

Specific Guidelines

1. Funds transferred shall be utilized to cover 2000 participants/attendees.
2. Funds transferred shall be utilized for the provision of the following to the said participants:
 - a. Meals and refreshment
 - b. Information, Education, Counselling (IEC) materials and other collaterals(shirts/singlet sand towels)
 - c. Augmentation to the set-up design of the stage
1. The sub-allotted amount is classified as MOOE and shall be utilized by March 2017.
2. The fund shall cover MOOE expenses based on approved advocacy plan of activities of the region.
3. In case there will be unutilized balance from the fund transferred, this office poses no objection to utilize such amount as long as it will finance TB program related activities, upon the discretion of the Regional Director.

VII

Responsibility of the Receiving Agency

1. The concerned DOH Regional Office shall ensure submission of fund utilization report (FUR) with all the pertinent supporting documents certified correct by the accountant and submitted to the Finance Management Service, Department of Health copy furnish the Disease Prevention and Control Bureau – National Tuberculosis Control Program. These reports shall be the basis for future sub-allotment to the Regional office for TB advocacy activities.
2. All expenses are subject to usual government accounting and auditing rules and regulation.

VIII

Effectivity

This order shall take effect immediately.

By Authority of the Secretary of Health:



ACHILLES GERARD C. BRAVO, CESO III
Undersecretary of Health
Office for Administration, Finance and Procurement

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