



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

MAR 07 2017

DEPARTMENT ORDER

No. 2017- 0057

SUBJECT: Guidelines on the Utilization of Fund Sub-allotment to National TB Reference Laboratory (NTRL) – RITM from the Tuberculosis Control Program for the Preparatory Activities for the conduct of the 3rd Drug Resistance Survey (DRS) 2018

I. BACKGROUND

The National TB Reference Laboratory (NTRL) in collaboration with the National TB Control Program will conduct the 3rd Drug Resistance Survey which aims to (1) determine the national prevalence of resistance to four (4) major TB drugs (HRES) among new and previously treated TB patients, and (2) to determine the prevalence of multi-drug resistant TB among new and previously treated patients. Its conduct requires engaging the Rural Health Units, DOTS Facilities and Microscopy Centers to collect the necessary clinical data and specimens for study, which entails training the medical technologist/microscopist, hence this sub-allotment is necessary.

II. OBJECTIVE

To provide administrative procedures in the release, utilization, liquidation and reporting of funds sub-allotted from TB Control Program to NTRL-RITM to be used for the preparatory activities of the 3rd Drug Resistance Survey.

III. GUIDELINES

1. The Infectious Disease Office, DPCB shall sub-allot M.O.O.E. funds amounting to **Ten Million Pesos (Php10,000,000.00)** from the 2016 budget of the **TB Control Program** to support the activities of the **3rd Drug Resistance Survey 2018** which will cover augmentation/support for the preparatory activities like conduct of meetings, purchase of office supplies and materials, laboratory supplies, couriers, fuel and lubricants, transportation and travelling expenses;
2. The RITM Director shall ensure that the person-in charge of activities and the budget/accounting division are properly informed of this guideline and the budget stipulated herein;
3. The NTRL Head shall prepare the needed schedule of activities for cash program back-ups in coordination with its finance office; while the finance office shall facilitate and ensure the release of said funds accordingly;
4. The disbursement of funds shall follow government accounting and auditing rules and regulations;
5. In the event that funds are not completely utilized, the remaining amount can be used for other account codes related to NTP implementation;

6. The NTRL Head shall ensure submission of fund utilization report not later than November 30, 2017 to the DOH Finance Service noted by the RITM Director and copy furnished DPCB-National TB Control Program.

IV. EFFECTIVITY

This Order shall take effect immediately upon approval.

By Authority of the Secretary of Health

ACHILLES GERARD C. BRAVO, CESO III
Undersecretary of Health
Office for Administration, Finance and Procurement