



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

APR 19 2017

**DEPARTMENT ORDER**

No. 2017 - 0134

**SUBJECT: Fund Utilization Guidelines for Selected DOH-retained Hospitals receiving Sub-Allotment from the National Tuberculosis Control Program for Implementation of TB-HIV Collaboration**

**I. Rationale:**

The National Tuberculosis Control Program (NTP) continues to envision a TB-free Philippines through the Philippine Strategic Tuberculosis Elimination Plan (PhilSTEP 1) particularly in addressing the increasing trend of the TB-HIV co-infection and the need to scale-up collaborative initiatives. The DOH through the Diseases Prevention and Control Bureau will sub-allot funds to selected DOH-retained hospitals to enable them to provide TB-HIV services.

**II. Objectives:**

To provide guidelines in the allocation and utilization of sub-allotted funds to the DOH-retained hospitals.

**III. General Guidelines:**

1. Funds from GAA 2016 National Tuberculosis Control Program Budget Line Item in the amount of Twenty Nine Million Pesos Only (29,000,000.00) shall be sub-allotted to the following DOH-retained Hospitals for the purpose of augmenting the budget of the hospitals for TB-HIV collaborative activities:

Name	Amount
Baguio General Hospital	3,000,000.00
Batangas Medical Center	3,500,000.00
Bicol Regional Training and Teaching Hospital	3,000,000.00
CARAGA Regional Hospital	3,000,000.00
Jose B. Lingad Memorial Regional Hospital	3,500,000.00
Northern Mindanao Medical Center	3,500,000.00
Vicente Sotto Memorial Medical Center	3,500,000.00
Western Visayas Medical Center	3,000,000.00
Zamboanga City Medical Center	3,000,000.00
<b>Grand Total</b>	<b>Php 29,000,000</b>

2. The sub-allotted amount is classified as MOOE and must be utilized by December 31, 2017.

**IV. Specific Guidelines:**

1. The sub-allotment fund shall be used for the following:
  - a. Provision of free HIV/AIDS-related laboratory services such as CD4 count, Hepatitis B Screening and other tests prescribed by HACT physicians, which are excluded in the list of free laboratory and diagnostics tests stipulated in Department Order No. 2017-0011 – *Guidelines on the Sub-allotment and Utilization of Funds from the National TB Control Program to the DOH-retained Hospitals.*
  - b. Formulation of policies such as in, but not limited to, TB-HIV systematic screening, referral and infection control.
  - c. Procurement of office supplies.

- d. Provision of support for capacity building activities such as but not limited to:
    - i. Orientation on TB-HIV Collaboration to Hospital Employees
    - ii. Orientation on Specific TB-HIV Infection Control measures
    - iii. Integrated Tuberculosis Information System (ITIS)
    - iv. Livelihood Programs/Training for PLHIV
    - v. Self-Empowerment Training for PLHIV
  - e. Conduct of TB-HIV screening of health staff and PLHIV, and contact investigation/contact tracing.
  - f. Conduct of Advocacy, Communication and Networking activities which include:
    - i. HIV/AIDS Awareness Month
    - ii. Support to Patient Support Groups of PLHIV of the Hospital
    - iii. Health education sessions/classes to PLHIV
    - iv. Production of TB-HIV IEC materials
  - g. Support to TB-HIV researches initiated by the hospital.
  - h. Hiring of one (1) Contractual/Job Order to support TB-HIV activities.
  - i. Facility enhancements such as, but not limited to; repainting of the facility accentuating of TB-HIV infection control measures and installation of internet connectivity among others.s
2. The sub-allotment fund shall not be used for the following:
- a. Major facility renovations.
  - b. Capital Outlays.
  - c. Lakbay-Aral or Educational Field Visit.

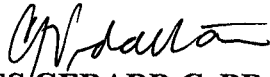
#### **V. RESPONSIBILITY OF THE RECEIVING AGENCY**

1. The fund utilization/disbursement shall be subject to the usual government accounting and auditing rules and regulations;
2. The chief of hospital and the TB-HIV point person or HACT team shall be responsible for the submission of the status of the funds (utilization report) to the Finance Service of the Department of Health, copy-furnished the DPCB-IDO not later than November 30, 2017.

#### **VI. EFFECTIVITY**

This Order shall take effect immediately.

By Authority of the Secretary of Health

  
ACHILES GERARD C. BRAVO, CESO III  
Undersecretary of Health  
Office for Administration, Finance & Procurement

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